

**City of Alice**

Request for Proposals  
Alternate  
Groundwater Delivery

**Release Date:** January 1, 2020

**Deadline:** Tuesday, January 28, 2020 @ 3:00 PM  
Central Time

I. Introduction

The City of Alice (“Alice” or “the City”) is considering entering into a Reverse Osmosis (RO) Treatment 15-year contract to supplement the City’s current water supplies. This Request for Proposals (RFP) is being made to identify basic costs per 1,000 gallons associated with the water source.

The water supply sought by the City is intended to supplement and diversify the City’s existing and future water supplies. Alice is interested in proposed water supply projects that will be compatible with the City’s existing water supplies and will be sustainable through a drought worse than the drought of record.

This RFP is the first step in a potentially multi-phase process. This RFP is issued to secure proposals for an alternate groundwater delivery system. Qualified, responsive proposals will be evaluated and scored.

II. Questionnaire

Questionnaire responses are limited to 15 pages total. One page is defined as one side of an 8.5” x 11” paper. Except for as noted below, paper larger than 8.5” x 11” shall count as two pages. Binding covers and section dividers do not count toward the page limit. The response shall be organized as follows:

1. **Introduction**

Provide a brief introduction to the responding team, including any information deemed necessary to familiarize the City with your organization’s strengths and capabilities.

Identify the primary business function and describe the business’ history and current financial stability.

2. **Delivery Requirement**

Describe how the following delivery capacity can be provided:

3 million gallons per day (MGD)

(Additional information: 4 MGD source groundwater.)

3. **Examples of Similar Capacities**

If available, provide examples of completed projects closest to the required delivery supply of 3 MGD.

4. **Treatment Technique**

a. Based upon “EXHIBIT A,” and based upon best treatment practices, water samples shall be analyzed by a TCEQ accredited lab.

b. Provide water quality information for the proposed water.

5. **Water Quality**

Provide information demonstrating the proposed water is in accordance with TCEQ drinking water standards. Provide water quality information for the proposed water.

**6. Ownership and Control**

At the end of the 15- year term, the City shall own the Reverse Osmosis (RO) facility and have the option to renew the contract.

**7. Permits Required and Permitting Strategy**

Identify the various local, state and federal permits required to successfully deliver water to the City, and your strategy for obtaining each.

**8. Price and Financing**

For each supply volume, provide the following:

- The total cost per 1,000 gallons of water delivered to a common point on City property. Total cost of water to include treatment costs.
- Costs to be in terms of cost per 1,000 gallons of treated water.

**9. Project Management**

Describe your team’s capability to execute this project to delivery. Provide an organizational chart identifying the key technical, legal, financial, and management leadership.

**10. Contract**

Provide information on contracting terms you would propose to deliver treated groundwater to the City.

**11. References**

Provide five (5) references; for each reference provide full name, address, phone number, and the relationship with your team.

**12. Resumes (Not included in page count)**

Provide 2-page resumes of the key personnel identified in the organizational chart provided in the Project Management section.

**13. Conflict of Interest Certificate**

Provide the Conflict of Interest Certificate included in “**Exhibit B.**”

**III. Submission Requirements**

Proposers must submit five (5) paper copies.

Submittals shall be provided in a sealed envelope or box clearly marked: “**City of Alice RFP - Alternate Groundwater Delivery System.**” All submittals will become City property and will not be returned. Information submitted will be considered proprietary or confidential.

The submittal must be received in the City Clerk’s Office, Attn: Odilia Rodriguez, City Clerk, by mail: P O Box 3229, Alice, Texas 78333; hand delivery 500 East Main Street, Room 202, Alice Texas, 78332 by **Tuesday, January 28, 2020 at 3:00 p.m.**

Late submittals will not be opened & will be returned, upon request of proposer.

IV. Reservation of Rights

1. The City reserves the right to:
  - i. Waive any defect, irregularity or informality in the RFP procedure or in any response to the RFP;
  - ii. Reject any or all submittals;
  - iii. Cancel any portion or the entire RFP at any time;
  - iv. Re-issue the RFP;
  - v. Negotiate with any, all or none of the Proposers;
  - vi. Request additional information or clarification at any time;
  - vii. Extend the submission deadline; and/or
  - viii. Take any other action reasonably necessary to: (a) administer this RFP in a fair and impartial manner; (b) effectuate City policy; (c) comply with any law, rule or regulation; (d) ensure the City a full and open opportunity to review and consider the information submitted.
2. The City will not reimburse Proposers for any costs incurred associated with this RFP process.
3. This RFP does not commit the City to enter into a contract.

V. Communication

1. **Point of Contact**

All communication and any questions regarding this RFP shall be directed in writing (email submission allowed) to:

Michael Esparza  
City Manager  
P.O. Box 3229  
Alice, Texas 78333  
email: [michael.esparza@cityofalice.org](mailto:michael.esparza@cityofalice.org)

2. **Restrictions**

Proposers and their representatives are prohibited from communications regarding this RFP with any City of Alice City Council members, City Council members' staff, or any City of Alice employees, except the City's designated Point of Contact.

Violation of this provision may lead to disqualification of the Proposer's submittal from consideration.

3. **Submittal Clarification**

The City of Alice reserves the right to contact any Proposer for clarification after proposals are opened.

**Exhibit A.**

**Water**

**Quality**

EXHIBIT A

WATER QUALITY

Water Quality of known Jasper Aquifer Ground Well and City of Alice Surface Treated Water

SAMPLE DATA ANALYTE	OF KNOWN GROUND WELL	TREATED SURFACE WATER
	03-22-1961	
TDS (mg/L)	2021	365
TEMP (Deg. C)	40	23.1
Silica (mg/L)	22	N/A
Calcium (mg/L)	17	63.6
Magnesium (mg/L)	1.6	9.03
Sodium (mg/L)	704	45.6
Potassium (mg/L)	3.8	9.89
Carbonate (mg/L)	0	<2
Bicarb (mg/L)	260	166
Sulfate (mg/L)	690	96
Chloride (mg/L)	452	44
Fluoride (mg/L)	3.5	0.57
Nitrate (mg/L)	NA	0.1
pH	NA	8.1
Total Alkalinity	213.11	170
Total Hardness	49	196
Iron (mg/L)	NA	0.016
Conductivity (uhmo/cm)	NA	657
Aluminum (mg/L)	NA	0.0437

**Exhibit B.**  
**Conflicts of Interest Certificate**

**CITY OF ALICE, TEXAS  
NON-COLLUSION,  
NON-CONFLICT OF INTEREST CERTIFICATE**

The term “**Offeror**” as used in this document, includes the individual or business entity submitting the Offer. For the purpose of this Certificate, an Offeror includes the directors, officers, partners, managers, members, principals, owners, agents, representatives, employees, other parties in interest of the Respondent, and any person or any entity acting for or on behalf of the Respondent, including a subcontractor in connection with this Offer.

1. **Anti-Collusion Statement.** The Offeror has not in any way directly or indirectly:
  - a. colluded, conspired, or agreed with any other person, firm, corporation, Offeror or potential Offeror to the amount of this Offer or the terms or conditions of the Offer.
  - b. paid or agreed to pay any other person, firm, corporation Offeror or potential Offeror any money or anything of value in return for assistance in procuring or attempting to procure a contract or in return for establishing the prices in the attached Offer or the Offer of any other Respondent.
2. **Preparation of Solicitation and Contract Documents.** The Offeror has not received any compensation or a promise of compensation for participating in the preparation or development of the underlying Solicitation or Contract documents. In addition, the Offeror has not otherwise participated in the preparation or development of the underlying Solicitation or Contract documents, except to the extent of any comments or questions and Offers in the solicitation process, which are available to all Respondents, so as to have an unfair advantage over other Respondents, provided that the Offeror may have provided relevant product or process information to a consultant in the normal course of its business.
3. **Participation in Decision Making Process.** The Offeror has not participated in the evaluation of Offers or other decision making process for this Solicitation, and, if Offeror is awarded a Contract no individual, agent, representative, consultant, subcontractor, or sub-consultant associated with Respondent, who may have been involved in the evaluation or other decision making process for this Solicitation, will have any direct or indirect financial interest in the Contract, provided that the Offeror may have provided relevant product or process information to a consultant in the normal course of its business.
- 4, **Present Knowledge.** Offeror is not presently aware of any potential or actual conflicts of interest regarding this Solicitation, which either enabled Offeror to obtain an advantage over other Respondents or would prevent Offeror from advancing the best interests of the City in the course of the performance of the Contract.
5. **Chapter 176 Conflict of Interest Disclosure.** In accordance with Chapter 176 of the



Texas Local Government Code, the Respondent:

- a. does not have an employment or other business relationship with any local government officer of the City or a family member of that officer that results in the officer or family member receiving taxable income;
  - b. has not given a local government officer of the City one or more gifts, other than gifts of food, lodging, transportation, or entertainment accepted as a guest, that have an aggregate value of more than \$100 in the twelve-month period preceding the date the officer becomes aware of the execution of the Contract or that City is considering doing business with the Respondent. and
  - c. does not have a family relationship with a local government officer of the City in the third degree of consanguinity or the second degree of affinity.
6. As required by Chapter 176 of the Texas Local Government Code, Offeror must file a Conflict of Interest Questionnaire with the Office of the City Clerk no later than 5:00 P.M. on the seventh (7th) business day after the commencement of contract discussions or negotiations with the City or the submission of an Offer, or other writing related to a potential Contract with the City.

There are statutory penalties for failure to comply with

Chapter 176. <https://www.ethics.state.tx.us/forms/conflict/>

If the Offeror cannot affirmatively swear and subscribe to the forgoing statements, the Offeror shall provide a detailed written explanation with any solicitation Offers on separate pages to be annexed hereto.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_